



NATIONAL INSTITUTE OF ELCTRONICS
Ministry of Science and Technology
Government of Pakistan
17, H-9, Islamabad



Tel: 051-9265009-13 (Ext: 217)

Fax: 051-9260527

TENDER NO. 05/2022-23/NIE

**MISC. CIVIL WORKS I.E. PVC PARTITIONING, ELECTRICAL CABLING, WINDOW
BLINDS & WOODEN WORKBENCH ETC. – SCDFC & NE LAB**

S. #	Description	Area/Qty	Lump sum price
1.	Provision and Fixation of PVC Partitioning work with following detail:- Area: 150 Sq ft (Approx) Tasks: a. Cabin partitioning with material and labour charges b. Quality and color may get be approved by the PD (SCDFC & NE).	Complete Job	
2.	Provision and Fixation of Electrical Partitioning work with following detail:- Tasks: a. 25 Multi sockets with cabling b. Place of installation may be approved by the PD(SCDFC&NE)	Complete Job	
3.	Provision and Fixation of Window Blinds with following detail:- Area: 350 Sq ft (Approx) Tasks: a. Mini blinds a) Design and quality may get be approved by the PD (SCDFC & NE).	Complete Job	
4.	Formation of wooden workbench with material and following detail:- Tasks: a. 3x test equipment work benches. a) Design and material may get be approved by the PD (SCDFC & NE)	Complete Job	



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TERM & CONDITIONS:

1. **Price to be quoted in Pak Rupees on (FOR) free home delivery basis.**
2. **The scope of work is tentative and may change during actual implementation of work. The technical detail of requirement may be discussed with the PD (SCDFC & NE) before submission/ preparation of bid to avoid any confusion at a later stage.**
3. **All bidders are requested to visit NIE and check available haphazard partition material in lab before finalization/ submission of bids in case its usage in renovation/ partitioning works.**
4. Quotation should be submitted on the letterhead of the firm, duly supported with necessary literature/ catalogue indicating make, mode, country of origin in respect of offered material, if applicable.
5. Make, Quality, detailed specification of items/ material must be mentioned in the quotation.
6. The bidder should have experience of similar nature of work.
7. List of client/ detail of similar work already undertaken must be furnished.
8. The bids of the firm operating from P.O. Box number will not be considered.
9. Tender number must be specified on the left corner of the tender envelope.
10. The rates should be valid for at least “90” days from the tender opening date.
11. The offered material must be brand new of the original manufacturer and covered under normal warranty/ guarantee.
12. **Earnest Money @ 2% (Refundable) must accompany the tender in shape of a crossed bank draft/ pay order in favour of the Director General NIE. E/M of the successful bidder will be refunded after satisfactory execution of work order.**
13. Tender of all works may be awarded either to a single party or can be divided among different parties depending upon their professional capabilities and competitiveness in prices.
14. The successful bidders shall be responsible for provision of labour & material and bear all overheads and other liabilities involved in satisfactory execution and completion of the work order.
15. **All material will be checked and approved by the PD (SCDFC & NE) or his authorized representative before fixation/ installation.**
16. There will be no compromise on quality of material and work. Work of low quality will be rejected at the cost of the successful bidder.
17. **The work has to be completed within “04” weeks’ time after placement of work order.**

18. In case of late delivery/ completion in supplies, a penalty @ 2% per month of the total order value will be charged from the successful bidder without any notice.
19. Conditional/ ambiguous bids will not be entertained.
20. **No advance payment is allowed.**
21. NTN and GST number must be mentioned on the quotation along with providing copy of its documentary evidence, failing which bid will not be considered.
22. **Part payment of completed work is allowed in "02" part payments. Payment of completed works would be made on submission of prescribed bill in duplicate through cross cheque after inspection of completed work by the NIE Inspection Committee and our acceptance thereof.**
23. Income Tax/ Sales Tax etc. will be deducted from bill as per Govt. Rules.
24. Last date for receipt of the tender in the office of the Deputy Director (Procurement) is **May 02, 2023 up to 11:00 hours**. Tenders will be opened on the same day at **11:30 hours** in the presence of those who wish to be present. Tenders received late will not be considered in any case.
25. The Director General NIE reserves the right to accept or reject any or all tenders in part or whole, or change the quantity of tendered items/ work.

GUL HAYAT KHAN
Dy. Director Procurement
NIE, Islamabad
Ph: 051-9265009 (Ext: 217)